



COO Committee Communique

Date: 6 May 2026

The COO Committee met today at the Department of the Prime Minister and Cabinet to discuss the following matters:

APS Gifts and Benefits Guidance Review

The Committee was updated on the review of the APS Gifts and Benefits Guidance, including the consultation process and key strategic issues which have informed revised resources.

The Committee endorsed the new Guidance in principle, and noted publication will be aligned to the Department of Finance's new Commonwealth Travel Policy.

Gender Equality in Annual Reporting

The *Working for Women: A Strategy for Gender Equality (WfW Strategy)* reporting framework outlines a requirement for Australian Government departments to report on their efforts to achieve gender equality and build gender analysis capability as part of their Annual Reports. 'Gender Equality Reporting' was piloted in 2024-25 with four departments and has informed the approach for ongoing Gender Equality Reporting.

The Committee endorsed the roll out of Gender Equality Reporting to all Departments from 2025-26, with other agencies welcome to adopt the requirement.

Next Meeting

The next COO Committee meeting is scheduled for Wednesday 24 June 2026.