# Deputy Secretaries Talent Council – APP 5 Notice

## Your personal information

The Australian Public Service Commission collects personal information about individuals for a range of purposes to enable it to carry out its functions. The Commission’s privacy policy is available on the internet at:

* [www.apsc.gov.au/privacy](http://www.apsc.gov.au/privacy)

Further details about the collection of your personal information are provided below.

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| Deputy Secretaries Talent Council – APP 5 Notice | |
| **Who is collecting your personal information?** | Your personal information is being collected by the Australian Public Service Commission (the Commission) and contracted third party providers (i.e. People Measures) on behalf of the Deputy Secretaries Talent Council and the APS Commissioner.  Commission email contact: [TalentManagement@apsc.gov.au](mailto:TalentManagement@apsc.gov.au) |
| **Collection of your personal information** | The Commission is collecting your personal information directly from yourself, your agency, your manager/s, stakeholders and your peers.  Third party providers are contracted by the Commission to support this work. Your personal information will be held by third party providers. Third party providers must ensure their personnel, contractors and key suppliers comply with Australian Government security requirements (unless otherwise specified in this notice). |
| **Authority for collection of personal information** | The Australian Public Service Commissioner (the Commissioner) has a number of functions relating to the Australian Public Service (APS). Under paragraphs 41(1)(a) and (2)(a) of the *Public Service Act 1999*, the Commissioner may authorise the collection of your personal information to support these functions, namely to:   * strengthen the professionalism of the APS and facilitate continuous improvement in workforce management in the APS; * foster, and contribute to, leadership, high quality learning and development and career management in the APS. |
| **Why does the Commission collect your personal information?** | The Commission collects your personal information to:   * understand your past experience, leadership capability, potential and development priorities * support the activities of the Deputy Secretaries Talent Council |
| **What would happen if the Commission did not collect your personal information?** | If the Commission, and any contracted third party providers, did not collect your personal information, you would be unable to participate in the Deputy Secretaries Talent Council assessment and development process. |
| **Who will the Commission disclose your personal information to?** | Your personal information will be disclosed to third party providers contracted by the Commission and their key suppliers to support your participation in the Deputy Secretaries Talent Council assessment and development process.  The Commission, and any contracted third party providers, will disclose your personal information to the Deputy Secretaries Talent Council and your agency reporting line.  Your personal information may also be disclosed to the Secretaries Talent Council and select individuals, such as Secretaries of Australian Government Departments/Agencies, for the purpose of strategic workforce and mobility management. |
| **Access to and correction of your personal information.** | The Commission’s [privacy policy](https://www.apsc.gov.au/apsc-privacy-policy-part) contains information about how you may access and seek correction of personal information about you that is held by the Commission. |
| **Privacy complaints.** | The Commission’s [privacy policy](https://www.apsc.gov.au/apsc-privacy-policy-part) contains information about how you may complain about a breach of the Australian Privacy Principles and how the Commission will deal with complaints. |
| **Overseas disclosure of your personal information.** | Your personal information will be held in overseas servers. You will be notified should your personal information be disclosed to overseas third party providers or key suppliers.  The results of your online assessment will be held by Saville Assessment, which maintains servers based in multiple jurisdictions. Some of these jurisdictions may be outside of Australia and the European Economic Area and be subject to differing privacy laws. Saville Assessment is contracted by People Measures to assess the nominees against the APS Framework for High Potential, using online tests comprising abstract, numerical and verbal reasoning, and leadership styles. |