# APSC Facilitated Workforce Deployments (including the APS Surge Reserve) – APP 5 Notice

## Your personal information

The Australian Public Service Commission collects personal information about individuals for a range of purposes to enable it to carry out its functions. The Commission’s privacy policy is available on the internet at:

* [www.apsc.gov.au/privacy](http://www.apsc.gov.au/privacy)

Further details about the collection of your personal information are provided below.

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| Who is collecting your personal information? | Your personal information is being collected by the Australian Public Service Commission (Commission) and may be provided to Commonwealth (APS and non-APS ), State or Territory government agencies who request additional temporary workforce assistance. The Commission’s Privacy Policy contains information about how you may contact the Commission.  You can contact the areas responsible for APSC facilitated workforce deployments at: APS Surge Reserve: e: [APSSurgeReserve@apsc.gov.au](mailto:APSSurgeReserve@apsc.gov.au)  APS Workforce Management : e: [APSWorkforceMgt@apsc.gov.au](mailto:APSWorkforceMgt@apsc.gov.au) |
| Collection of your personal information | The Commission is collecting your personal information directly from yourself or your employer to support whole-of-Commonwealth workforce responses to critical staffing needs. This may include the provision of workforce support to State and Territory governments. |
| Authority for collection of personal information | The Australian Public Service Commissioner (Commissioner) has a number of functions relating to the APS. Under paragraphs 41(2)(c), (h) and (i) of the *Public Service Act 1999*, the Commissioner has a number of functions that may authorise the collection of your personal information, namely to:   * develop, review and evaluate APS workforce management policies and practices and maintain appropriate databases; * provide advice and assistance to APS agencies on public service matters; and * work with other governments (including State and Territory governments) on matters relating to the public sector workforce management, leadership and career management. |
| Why does the Commission collect your personal information? | The Commission collects your personal information for the purpose of facilitating deployments to Commonwealth (APS and non-APS), State and Territory government agencies in order to provide assistance with critical government functions.  Your information may also be used to provide you with updates on APS mobility opportunities, deployment initiatives and other relevant communications, as well as for related aggregate data reporting where necessary for the improvement of future deployments. |
| What would happen if the Commission did not collect your personal information? | If the Commission did not collect your personal information, you would be unable to participate in Commission facilitated workforce deployments. You may also miss important information in relation to workforce deployments or any unforseen changes to workforce deployments. |
| Who will the Commission disclose your personal information to? | Your personal information will be disclosed to Commonwealth government agencies (APS and non-APS) participating in relevant staff deployment, secondment and transfer arrangements. Where staff deployments involve State or Territory government agencies, disclosure may extend to those agencies. |
| Access to and correction of your personal information. | The Commission’s privacy policy contains information about how you may access and seek correction of personal information about you that is held by the Commission. |
| Privacy complaints. | The Commission’s privacy policy contains information about how you may complain about a breach of the Australian Privacy Principles and how the Commission will deal with complaints. |
| Overseas disclosure of your personal information. | It is not likely that your personal information will be disclosed to any overseas recipients. |