# Your personal information

The Australian Public Service Commission collects personal information about individuals for a range of purposes to enable it to carry out its functions. The Commission’s privacy policy is available at <http://www.apsc.gov.au/privacy>.

Further details about the collection of your personal information are provided below:

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| Deputy Secretaries Talent Council Assessment – APP 5 Notice |
| Who is collecting your personal information? | Your personal information is being collected by the Australian Public Service Commission. The Commission’s contact email is TalentManagement@apsc.gov.au. |
| Collection of your personal information | Your personal information was provided to the Commission by your agency through a nomination form, and by you through a career and experience survey and results of a 360 feedback tool and online assessments. Input was also obtained through interviews conducted by People Measures with you and 2-3 nominated contacts. People Measures is contracted by the Commission for the purposes of assessing potential against the APS Framework for High Potential. |
| Authority for collection of personal information | The Australian Public Service Commissioner has a number of functions relating to the APS. Under subsection 41(1)(a) of the *Public Service Act 1999*, the Commissioner has the function of strengthening the professionalism of the APS and facilitating continuous improvement in workforce management in the APS. |
| Why does the Commission collect your personal information? | The Commission collects your personal information for the purpose of formal assessment of: * Potential against the qualities listed in the APS Framework for High Potential.
* Capability against those identified for the most senior roles in the APS.
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| What would happen if the Commission did not collect your personal information? | If the Commission did not collect your personal information, you would be unable to participate in the Deputy Secretaries Talent Council assessment. |
| Who will the Commission disclose your personal information to? | Your personal information will be disclosed to assigned consultant/s at People Measures, the Deputy Secretaries Talent Council and your manager/sponsor. Your career summary and assessment results will be shared with your manager/sponsor and the Deputy Secretaries Talent Council. Your career summary and assessment results may be shared with the Secretaries Talent Council.  |
| Access to and correction of your personal information. | The Commission’s privacy policy contains information about how you may access and seek correction of personal information about you that is held by the Commission. |
| Privacy complaints. | The Commission’s privacy policy details how you may complain about a breach of the Australian Privacy Principles and how the Commission will deal with complaints. |
| Overseas disclosure of your personal information. | Your personal information will be disclosed to overseas recipients. Results of the online assessment are held by Saville, which maintains servers based in the United Kingdom. Saville is contracted by People Measures to assess the nominees against the APS Framework for High Potential, using online tests comprising abstract, numerical and verbal reasoning, and leadership styles.By participating in this assessment you consent to the disclosure of your personal information to these overseas recipients. By doing so, you also acknowledge that subclause 8.1 of the Australian Privacy Principles does not apply to this disclosure. |