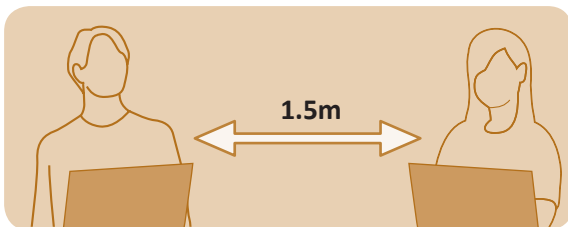




# Work arrangements



## Keep your distance

- Workstations to be positioned 1.5m apart.



## Physical barriers

- Consider presence of physical barriers between desks less than 1.5m apart.



## Reduce the spread

- Frequently sanitise all **high touch surfaces**, desk, keyboard, mouse etc.



## Change start & finish time

- Stagger work times and consider alternative working arrangements (working from home).



## Avoid peak travel

- Stagger start and finish times to avoid peak travel times, consider alternative transport if public transport is affected.

