# Australian Government: Australian Public Service Commission

# Your personal information

The Australian Public Service Commission collects personal information about individuals for a range of purposes to enable it to carry out its functions. The Commission’s privacy policy is available on the internet at:

* <http://www.apsc.gov.au/privacy>

Further details about the collection of your personal information are provided below.

|  |  |
| --- | --- |
| SCLLD Marketing Emails– APP 5 Notice | |
| Who is collecting your personal information? | Your personal information is being collected by the Australian Public Service Commission. The Commission’s contact is [nationalcalendarteam@apsc.gov.au](mailto:nationalcalendarteam@apsc.gov.au). |
| Collection of your personal information | Your personal information was provided by you or your agency in the form of a emailed program registration form, via the APSC online registration process through the use of our Learning Management System (Capabiliti) or you have requested your details be added to the APSC mailing list. |
| Authority for the collection of personal information | Your information is collected for the purpose of the Public Service Commissioner’s functions under the *Public Service Act 1999*, which include coordinating and supporting APS-wide training and career development opportunities and fostering leadership and reporting on the State of the Service. |
| Why does the Commission collect your personal information? | Your information may be used to distribute information about Commission–run or sponsored opportunities and to maintain our databases. |
| What would happen if the Commission did not collect your personal information? | If the Commission did not collect your personal information, you would not receive personal notification via email of upcoming APSC programs and events. |
| Who will the Commission disclose your personal information to? | Occasionally mailing lists are made available to bodies with related functions.  If you do not wish to have your information used for marketing purposes email [nationalcalendarteam@apsc.gov.au](mailto:nationalcalendarteam@apsc.gov.au) . |
| Access to and correction of your personal information. | The Commission’s privacy policy contains information about how you may access and seek correction of personal information about you that is held by the Commission. |
| Privacy complaints. | The Commission’s privacy policy contains information about how you may complain about a breach of the Australian Privacy Principles and how the Commission will deal with complaints. |
| Overseas disclosure of your personal information. | It is not likely that your personal information will be disclosed to any overseas recipients. |