



Australian Government
**Australian Public Service
Commission**



The Commission's

Fraud Control Policy

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The Commission's Fraud Control Policy aligns with the Commonwealth Fraud Control Guidelines (2002). Fraud is defined as 'dishonestly obtaining a benefit by deception or other means'. A benefit can be either tangible (e.g. theft, obtaining a visa by providing fraudulent information) or intangible (e.g. hacking into a Commonwealth computer system).

The Commission aims to reflect best practice in identifying and controlling our fraud risks.

This is achieved by:

- adopting appropriate fraud control standards;
- incorporating fraud risk identification and mitigation strategies in our business planning processes;
- training our employees in ethical management, privacy and fraud awareness issues;
- raising the awareness of external contractors to the Commission's fraud control policy and ensuring that they comply with it;
- providing specialised training of employees involved in fraud control activities;
- actively preventing, detecting and investigating fraud;
- referring offenders to appropriate agencies where necessary;
- seeking civil, administrative or disciplinary sanctions where appropriate;
- recovering proceeds of fraudulent activity, with assistance from other agencies where appropriate; and
- being accountable to Parliament and reporting to Government.

Fraud against the Commonwealth

Fraud against the Commonwealth includes fraud perpetrated by:

- an employee;
- a client; or
- a contractor or third party service provider against an agency or its programs.

All Commission Contractors

Contractors should take into account the need to prevent and detect fraud as part of their normal responsibilities. Where relevant to their contracted responsibilities, contractors should participate in risk management exercises organised by the Commission and assist with the development of fraud control measures. They must provide assistance and co-operate fully with any fraud investigations, and report all instances of suspected fraud to the relevant contract manager in the Commission.